

# OLIVIA M. CALDERON

Phone: (323) 408-0272 | Email: [calderon.olivia@berkeley.edu](mailto:calderon.olivia@berkeley.edu)

## EDUCATION

**University of California, Berkeley**  
Intended B.A. Legal Studies

**Graduation:** Spring 2024  
**GPA:** 2.83

**Relevant Coursework:** Theories of Law and Society 103; Working on a year long research paper, gained experience in examining historical interpretations of law morality and societal development, focused my central research on 18-19th century social theories

**Natural Law and constitutional Interpretation 190;** Examined the relevance of natural law in contemporary cases, Focused research on anglo-american and european law at the pivotal time of constitutional democracies and their development, dove into discussion of the relevance between precedent and judicial review of constitutional events

English R1b, Philosophy 2, Ethnic Studies 21AC, Native American Studies 20B, Chicano Studies 135C, African American Studies 182AC, Spanish 135, Legal Studies 103, Global education C142, Introductory Statistics

**Applicable Skills:** Experienced in Google software, Macs, Photoshop, Video Editing software, Creating promotional video and social media feeds for a brand, aesthetic, and product

**Languages:** Fluent in English, Fluent in Spanish

## WORK EXPERIENCE

### Michaels School Uniforms

*Sales Associate, customer service, and communication*  
2021

Los Angeles, CA  
May 2021- August

- Assisted customers with questions and merchandise purchases
- Multitasked within various departments
- Provided online customer service
- Restocking merchandise
- Provided one on one consultations on personalized packages for customers
- Worked in a fast-paced energetic environment

### Small Business Owner

CA

*Ran an online shop selling handcrafted clothes*

- Created a website to sell the product

Los Angeles,  
August 2018 - June 2021

### Small Business Owner

CA

*Ran an online shop selling handcrafted clothes*

- Created a website to sell the product
- Utilized social media sites and worked with brand ambassadors to promote the brand
- Managed finances, budgeting, and savings

Los Angeles,  
August 2018 - June 2021

### Published Author

*Published work "This Moment A WriteGirl Anthology"*

- Wrote in poetic prose to highlight the racial injustices during the 2016-2020 Presidency

November 2, 2019

**Interned for the National Summer Transportation Institute program**  
L.A

California State University in

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*Enhanced computer skills working with autocad*  
2020

June 2019- August

- I spent the summer enhancing my computer skills, learning how to use autocad software, and I was put in a variety of professional settings allowing me to adapt the necessary jargon for that setting.

## EXTRACURRICULAR & VOLUNTEER INVOLVEMENT

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### Intern for ASUC Senator Griselda Vega

Berkeley, CA

*Director of the Undocumented Student Affairs Department*  
Current

January 2022 -

- Outreach, working with clubs to strengthen voices of undocumented students at Berkeley
- Attend weekly meetings for advocacy addressing the shortcomings of institutional resources
- Attended Office-wide meetings to discuss plans, events, and tasks

### Intern for ASUC Senator Jason Dones

Berkeley, CA

*Chief of Staff Intern*  
Current

February 2022 -

- External communications, attending meetings with other committees, Vice Chancellors, and the Vice Provost of Undergraduate Education
- Attended weekly meetings with Senator, C.O.S., and Directors to discuss next steps, current events, and brainstorm ideas
- Attended Office-wide meetings to discuss each committee's goal for the week, events, and tasks
- Attended weekly meetings with ASUC Senator Jason Dones and C.O.S. Jason Ullman to further discuss matters concerning the student body at Berkeley
- Attended interview for new hires and took extensive notes
- Documented and recorded every meeting
- Updated a variety of documents, presentations, and files
- External communication for networking events

### Hermanas Unidas de UC Berkeley

*Member*

Berkeley, CA

January 2022 - Current

- Volunteer events
- *Networking*

### Pocket Change CA

Los Angeles,

*Founder and President, Charity organization to support homeless shelters in L.A.*  
2020

August 2018 - June

- Held schoolwide clothing drives that lasted yearlong
- Contacted homeless shelters and appointed outreach committees to find out how we could help what resources were needed
- Created care kits
- Coordinated food drives with businesses that would otherwise waste their unwanted goods
- Organized multiple events to raise money for the shelters within our vicinity
- Designed logos, event flyers, and ran social media account
- Recruited members
- Oversaw committee groups

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## MESA (Mathematics, Engineering, Science Achievements)

Los Angeles, CA

*Member*

August 2017- June

2020

- In MESA I was tasked with a leadership position. My team and I had to build an intricate machine that could use a variety of energy to perform a minimum amount of seven actions on its own. As team captain I learned to be a problem solver, organized, and how to allow each person to contribute their best skills to maximize our creative potential. We won first place at the preliminary competition and moved on to Regionals where we took first place for creative design and second place for efficiency.